

The Bellbrook-Sugarcreek Board of Education met in regular session on May 11, 2023 at Bellbrook Middle School.

The meeting was called to order at 7:00 p.m. by President Mr. Michael Kinsey.

ATTENDANCE:

Roll Call: Mrs. Heidi Anderson, Mrs. Audra Dorn, Mr. Michael Kinsey, Mr. David Carpenter and Mr. Kevin Price.

**MOTION 23-79**                      **BOARD MINUTES APPROVAL**

Moved by Mrs. Dorn, seconded by Mrs. Anderson to approve the minutes of the meetings of April 13 and April 27, 2023.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-80**                      **TREASURER'S REPORT**

Moved by Mrs. Dorn, seconded by Mr. Carpenter to approve the Treasurer's Report and approval of expenditures for the month of April 2023.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-81**                      **FIVE-YEAR FORECAST**

Moved by Mr. Carpenter, seconded by Mrs. Dorn to approve the the Five-Year Forecast update as required by the Ohio Department of Education and included with the agenda.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-82**                      **SUPERINTENDENT'S REPORT**

Moved by Mr. Carpenter, seconded by Mrs. Anderson to approve the following:

**A. Certified/Licensed Employment/Resignation/Leave-of-Absence/Supplemental Duty:**

- 1.) Approved non-renewal of supplemental duty contracts at the conclusion of the 2022-2023 school year for the following district non-teaching employees (on recommendation of legal counsel and not a reflection on performance):

Trevor Adkins	Zachary Chew
Ann Alyanak	Daniel Chitty
Richard Anderson	Alexis Clark
Sheldon Apo	Nicholas Combs
Gary Barhorst	Christopher Crane
Blake Barnes	Michael Crane
Michael Baumer	Colin Culbertson
Julie Bean	Keara Dever
Chad Beck	Lauren Dever
Alexis Breese	Brigette Eric
Kayla Bruggeman	Alex Fryman
Nathan Burchfield	John Goodpaster
Kyle Castle	Paul Guess
Andrew Caswell	Cameron Halls

Daniel Havener	Gerald Reeder
Rob Hessinger	Marlee Richardson
Karen Hulett	Jessica Riggs
Maddie Jewell	Mark Rogal
Rob Johnson	Joshua Rogers
David Klum	Ben Schram
Anne Kolk	Jeff Scohy
Emily Kosins	Andrew Shahan
Michael Kosins	Barth Shenk
Robert Kosins	Braden Short
Reggie Kraft	Tyler Stewart
Donald Kunz	Nicole Stewart
Miligros Layrisse	Bradley Stork
Zackary Martin	Nancy Sumner
Kimberley McCrae	Donnie Tate
Jarod Meyer	Nicodemus Taylor
Nathan Meyer	Jonele Terrell
Vincent Molseed	Jon Venters
John Morgan	Amanda VonHandorf
Matthew Osborn	Jeremy W Ward
Kayla Parker	Christian Williams
Brittany Powers	William Wilson
Todd Raker	Brian Woll
Michael Reagan	Sarah Woll

- 2.) Approved the resignation from Intervention Specialist Pius (Xavier) Halder effective end-of-day August 6, 2023.
- 3.) Approved non-renewal of the following licensed staff one-year employment contracts at the conclusion of the 2022-2023 school year: Alayna Dill School Counselor Rebecca Sargent Psychology Intern
- 4.) Approved unpaid leave-of-absence for Kindergarten teacher Gina DiCicco for the 1st semester of the 2023-2024 school year (8/14/23 – 12/20/23).
- 5.) Approved unpaid leave-of-absence for middle school teacher Jennifer Nickol for the period of September 26-November 6, 2023 (dates approximate).
- 6.) Approved the following licensed staff extended-service days for the 2023-2024 school year:

Shelly Benson	MS Counselor	5 days
Christine Gangaware	JROTC	5 days
Andrew Hartley	HS Counselor	10 days
Whitney Knipfer	SB Counselor	5 days
Brady McCoy	JROTC	5 days
Carly Miller	MS Counselor	5 days
Charlie O'Dell	HS Ath Dir	40 days
Debra Sanderman	HS Counselor	10 days
Khris Scohy	HS Counselor	10 days
Barbara Siler	Asst Band Dir	8 days
Andrew Soloman	Band Director	14 days
Jennifer Urbaniak	BC Counselor	5 days

- 7.) Approved the following licensed staff one-year employment contracts effective with the 2023-2024 school year (previous approval unless\*, pending satisfactory results of Ohio BCII &/or federal FBI backgrd cks &/or teacher licensure):

Nicholas Baker, MS Lang Arts, MA, Step 0  
Cameron Halls, HS/MS Music 74%, BA/150, Step 0  
Kristen Krumheuer \*, HS French 60%, MA + 15, Step 9  
Brady McCoy  
Keaton Ott  
Julie Steiner \*, MS Math 50%, MA+30, Step 10  
Jennifer Urbaniak

- 8.) Approved the following licensed staff two-year employment teaching contracts effective with the 2023-2024 school year (\*pending receipt of all required licensure renewals, as applicable):

Michala Andrade	Ronda George
Ashley Beaty	Sarah Gregga
Bethany Burgess	Samantha Hoang
Lora Camp	Julia Jones
Amy Collins	Ashli Martin
Kassandra Crum	Carly Miller
Gina DiCicco	Kenneth Moyer
Lauren Duhan	Amanda Nangle
Cheyann Evans	Haley O’Cull
Delilah Fox	Shannon Parsons *
Michael Garison	Rachel Pierce

- 9.) Approved the following licensed staff five-year employment teaching contracts effective with the 2023-2024 school year (\*pending receipt of all required licensure renewals, as applicable):

Rachel Barker	Molly Miller
Hannah Carnevale *	Michael Millhouse
Emily Crider	Michelle Mize
Dawn Dyer	Amanda Newsome
Julie Giles	Brandie Uhlenbrock
Julie Herres	Anna Valley (School Nurse)
Edward Lohn	Holly Warner

- 10.) Approved the following continuing employment teaching contracts effective with the 2023-2024 school year:

Nathaniel Doolos  
Ellen Guthrie, 50%  
Jennifer Nickol

- 11.) Approved the following supplemental duty/pupil activity contracts effective for the 2023-2024 school year (stipend 100% unless indicated):

Lynzee Allen	HS Head Volleyball
Nicole Colarusso	HS Winter Asst Cheerleader Adv
Lauren Duhan	HS Asst Volleyball
Ann Galle	HS Asst Volleyball
Shelby Herlihy	HS Girls Cross Country
Jeff Jenkins	HS Head Football
	HS Asst Weight Training Adv
Khristian Scohy	HS Asst Volleyball
Jason Tinchler	HS Head Girls Basketball

- 12.) Supplemental Duty/Pupil Activity – Other Be it resolved, the Bellbrook-Sugarcreek Board of Education has offered these supplemental duty positions, via posting, to licensed employees of the district. The board either had no qualified licensed employee applicants or no employees applied before these positions were offered to non-licensed persons. The following individuals have met qualifications for the board posting of supplemental duty positions as noted below.
- 13.) Approved the following supplemental duty/pupil activity contracts for the 2023-2024 school year (stipend 100% unless indicated, previous approval unless \*):

Blake Barnes	HS Weight Training Adv
Michael Baumer	HS Boys Cross Country
Andrew Caswell	HS Asst Golf
Keara Dever	Girls Asst Tennis
Lauren Dever	Girls Tennis
Paul Guess	HS Asst Girls Basketball
Karen Hulett	HS Asst Swimming/Diving
Maddie Jewell	HS Girls Asst Soccer
Rob Johnson	HS Head Swimming/Diving
Annie Kolk	Girls Asst Tennis
Michael Kosins	HS Asst Wrestling
Robert Kosins	Head Wrestling
Milagros Layrisse	Boys Tennis
Zackary Martin	HS Asst Swimming/Diving
Kimberley McCrae	Boys Asst Tennis
Jarod Meyer	HS Asst Golf
Nathan Meyer	HS Asst Swimming/Diving
John-Mark Mocas	Head Boys Soccer
Kayla Parker	HS Asst Girls Cross Country
Tony Peh	HS Girls Asst Soccer
Jessica Riggs	HS Winter Cheerleader Adv
Benjamin Schram	HS Asst Wrestling
Jeff Scohy	HS Golf
Brad Stork	Girls Varsity Soccer
Donald Tate	HS Head Boys Basketball
Nicodemus Taylor	HS Asst Boys Cross Country
Jon Venters	HS Head Baseball

- 14.) Approved the following supplemental duty/pupil activity volunteers effective for the 2023-2024 school year (previous approval unless \*):

Trevor Adkins	HS Asst Baseball
Richard Anderson	HS Asst Baseball
Sheldon Apo	Districtwide Music Dept
Hunter Ashcraft	Districtwide Music Dept
Gary Barhorst	HS Asst Football
Chad Beck	HS Asst Boys Basketball
James Benetis	HS Asst Football
Tamara Cary	Districtwide Music Dept
Kassandra Charlesworth	Districtwide Music Dept
Rachel Charlesworth	Districtwide Music Dept
Daniel Chitty	HS Asst Boys Basketball
Alexis Clark	HS Asst Softball
Colin Culbertson	HS Asst Baseball
Christian Daniels	Districtwide Music Dept

George Dreisbach	HS Asst Baseball
Brigitte Eric	HS Asst Softball
Elizabeth Ferris	Districtwide Music Dept
Brent Flynn	Districtwide Music Dept
Tyler Garcia	Districtwide Music Dept
Zachary Greenwalt	Districtwide Music Dept
Zachary Guess	HS Asst Football
Cameron Halls	Districtwide Music Dept
Micki Hayes	Districtwide Music Dept
Heather Hebrank	HS Head Softball
Daniel Havener	HS Asst Boys Basketball
Melvin Jackson	Districtwide Music Dept
David Kerns	Districtwide Music Dept
Scott Killen	HS Asst Football
Emily Kosins	HS Asst Competition Cheer
	HS Fall Asst Cheer Adv
Michael Lawson	HS Asst Football
Amy Matias	Districtwide Music Dept
Elizabeth McMahan	Districtwide Music Dept
Kenneth Moyer	HS Asst Football
Todd Paul	HS Asst Football
Koyri Phillips	HS Asst Softball
Clay Pittman	HS Asst Golf
Brittany Powers	HS Asst Competition Cheer
	HS Fall Asst Cheer Adv
Ashley Puchalski	HS Fall Asst Cheer Adv
Todd Raker	HS Asst Baseball
Gerald Reeder	HS Asst Baseball
Mark Rogal	HS Asst Football
Deborah Schwieterman	HS Competition Cheer
Braden Short	HS Asst Boys Basketball
Tyler Stewart	HS Asst Football
Michael Terranova	Districtwide Music Dept
Jonele Terrell	HS Asst Competition Cheer
	HS Fall Cheerleader Adv
David Ware	Districtwide Music Dept
Aubrie Lynn Weldon	Districtwide Music Dept
Brendan Whitworth	Districtwide Music Dept
Hannah Woeste	Districtwide Music Dept
Brian Woll	HS Asst Football
Isiah Wright	Districtwide Music Dept

**B. Support Staff Employment/Resignation/Leave-of-Absence:**

- 1.) Approved the following support staff one-year employment contracts effective with the 2023-2024 school year (\* pending receipt of all required permits, as applicable):

Lauren Fankell, Spec Needs Asst  
Cheryl Frost, Secretary, Classification #3, Step 4, 7.5 hrs/day, 193 days  
Benton Gaylor, Spec Needs Asst \*  
Sarah Kimerling, Spec Needs Asst  
Kimberly Shade, Spec Needs Asst  
Mark Shatto, Custodian

- 2.) Approved the following support staff two-year employment contracts effective with the 2023-2024 school year (\* pending receipt of all required permits, as applicable):

Bianca Baker, Bus Driver	Scott Hudson, Custodian
Kathleen Barlow, Tech Spec *	Aliaksandr Huretski, Custodian
Corey Blankenship, Custodian	Michael Keegan, Bus Driver
Jennifer Caito, Spec Needs Asst *	Jaime Krumal, Spec Needs Asst *
Savannah Campbell, Spec Nds Asst *	Cathy Mantia, Spec Needs Asst
Robin Cordonnier, Secretary	Jennifer McCarty, Spec Needs Asst
Colleen Deszcz, Spec Needs Asst	Steven Nuthall, Custodian
Richard Erbaugh, Custodian	Anna Powers, Bus Driver
George Fischer, Spec Needs Asst	Dylan Sampson, Custodian
Teresa Fryman, Spec Needs Asst	Kara Spaeth, Spec Needs Asst *
Carla Greene, Spec Needs Asst	Julie Tickler, Transportation Asst
Dena Harper, Bus Driver	Lori Wilson, Spec Needs Asst *

- 3.) Approved unpaid leave-of-absence for LR Asst/Playground/Recess Monitor Erin Tubandt for the 2023-2024 school year (LOA for this position only).

**C. Administrative/Central Office Employment/Resignation/Leave-of-Absence:**

- 1.) Approved the following administrative employment contracts effective with the 2023-2024 school year (\*pending satisfactory results of Ohio BCII &/or federal FBI background checks &/or teacher licensure):

Betsy Chadd-Gann – Director of Curriculum & Gifted Services	4 year
Matthew DeLong – Coordinator of Technology	3 year
Donald Phelps – Intermediate Principal	3 year
Katie Weber – School Psychologist	4 year

- 2.) Approved the following central office two-year employment contract effective with the 2023-2024 school year:

Danielle Woeste – Secretary to Transportation, Class II, Step 2

- 3.) Approved the following central office continuing employment contract effective with the 2023-2024 school year:

Sheila Woody – Asst to the Superintendent, Class I, Step 16

- 4.) Approved of the following administrative employment contract effective with the 2023-2024 school year (\* pending satisfactory results of Ohio BCII &/or federal FBI backgrd cks &/or teacher licensure):

Joseph (Zack) Cline \* as Assistant Elementary Principal, MA+30, 220 days, Step 2, 2-year contract

**D. Substitute Teacher/Substitute Support Staff Employment:**

- 1.) Approved the following substitute teachers for the remainder of the 2022-2023 school year (previous approval unless \*):

Blake Barnes (GCCC)	Laura Harr *
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- 2.) Approved Timothy Cox as substitute custodian for the remainder of the 2022-2023 school year (previous employment as sub teacher).

- 3.) Approved substitute teachers/school nurses/support staff for the first semester of the 2023-2024 school year (pending receipt of all required permits/bkgrd ck renewals, as applicable, previous approval unless \*, “Addendum A”).
- 4.) Approved to set Summer 2023 custodial rate of pay at \$18.50/hr.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-83**                      **OUT-OF-STATE TRAVEL**

Moved by Mr. Carpenter, seconded by Mrs. Dorn to approve the following out-of-state travel:

- 1.) Betsy Gann, Donnie Phelps & Dina Lefeld to NWEA MAP Fusion Conference in Atlanta, GA, June 27-29, 2023 [as presenters, there is no cost for conference registrations (value @ \$750/ea, hotel/flights covered by Title IV-A Federal Grant = no cost to general fund)]
- 2.) BHS Marching Band to Bands of America Grand National Championships in Indianapolis, IN, November 10-11, 2023

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-84**                      **REVISION TO BOARD POLICY**

Moved by Mr Price, seconded by Mr. Carpenter to approve of changes/revisions to Board Policy:

#5517.01 – Harassment, Intimidation, Bullying, or Dating Violence

Roll Call: Mr. Carpenter –aye, Mrs. Dorn – aye, Mrs. Anderson – nay, Mr. Kinsey – aye and Mr. Price - aye. Motion carried.

**MOTION 23-85**                      **EXECUTIVE SESSION**

Moved by Mr. Kinsey, seconded by Mrs. Dorn to approve going into Executive session for the purpose of reviewing details relative to the security arrangements and emergency response protocols for a public body, per R.C. 121.22 (G)(6). Executive Session was held from 9:16 p..m. - 9:48 p.m.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-86**                      **DISTRICT ACTIVE SHOOTER RESPONSE TEAM**

Moved by Mr. Price, seconded by Mrs. Dorn to approve the following resolution:

**BELBROOK-SUGARCREEK LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION APPOINTING CERTAIN INDIVIDUALS AS MEMBERS OF THE DISTRICT’S ACTIVE SHOOTER RESPONSE TEAM AND AUTHORIZING THOSE INDIVIDUALS TO HAVE ACCESS TO AND POSSESS A DEADLY WEAPON OR ORDNANCE IN A SCHOOL SAFETY ZONE**

**WHEREAS**, the Bellbrook-Sugarcreek Local School District Board of Education believes that its first priority is to ensure the safety of the District's students and staff;

**WHEREAS**, the Board of Education has taken a number of steps to ensure that it is providing a safe and proper learning environment for its students and a safe and proper workplace for its staff;

**WHEREAS**, pursuant to House Bill 99 of the 134th General Assembly and R.C. 2923.122(D)(1)(d), the Ohio General Assembly has empowered local boards of education to authorize certain individuals to convey or otherwise possess a deadly weapon or dangerous ordnance into a school safety zone if that person possesses written authorization;

**WHEREAS**, at its September 8, 2022 meeting, the Board of Education passed a resolution creating the District's Active Shooter Response Team and began the process of creating a program to allow certain staff members to convey into or otherwise access and possess weapons in a school safety zone that are properly trained to protect the District's students and staff;

**WHEREAS**, since the Fall of 2022, the District's Armed Shooter Response Team Implementation Committee has met to create a safe, thorough process for the selection of members of the District's Armed Shooter Response Team and a policy that governs the actions of the District's Armed Shooter Response Team;

**WHEREAS**, certain individuals have expressed interest in serving on the District's Armed Shooter Response Team;

**WHEREAS**, the District's Armed Shooter Response Team Implementation Committee has confirmed, or is in the process of confirming, that certain individuals have met all requirements to serve as a member of the District's Armed Shooter Response Team; and,

**WHEREAS**, the Board of Education desires to authorize certain staff members to convey into or otherwise access and possess a deadly weapon or dangerous ordnance in a school safety zone in an effort to further provide for the safety of the District's students and staff

**NOW, THEREFORE, BE IT RESOLVED**, by the Bellbrook-Sugarcreek Local School District Board of Education:

**SECTION 1.** The following individuals have satisfied, or are in the process of completing, all statutory and Board policy requirements and are hereby authorized to convey or otherwise access and possess a deadly weapon or dangerous ordnance in a school safety zone:

**(Names of individuals)**

For the individuals that are currently in the process of completing the requirements, the Board President and Superintendent shall ensure that the individual completes all requirements required by Ohio law and Board policy prior to receiving the written authorization described in Section 2 below.

**SECTION 2.** The Board President and the Superintendent shall provide written authorization to the individuals authorized above to convey or otherwise access and possess a deadly weapon or dangerous ordnance in a school safety zone.

**SECTION 3.** The Superintendent shall ensure that the individuals authorized above shall comply with all subsequent statutory and Board policy requirements, including but not limited to the annual requalification and training and an annual criminal records check, in order to maintain their ability to convey or possess a deadly weapon in a school safety zone.

**SECTION 4.** The Board President and the Superintendent shall ensure that the public has been notified, by the means typically used to relay communications, of the Board's decision to authorize one or more persons to convey or possess a deadly weapon in a school safety zone.

**SECTION 5.** The Board President and the Superintendent shall ensure that, consistent with R.C. 5502.703(D), a list of the qualified personnel authorized to convey deadly weapons or dangerous ordnances into the District's school safety zone to the Ohio School Safety and Crisis Center.

**SECTION 6.** This Resolution shall take effect on the earliest date allowed by law.

Roll Call: ayes-five, nays-none, Motion carried.

**MOTION 23-87**

**ADJOURNMENT**

Moved by Mr. Price, seconded by Mrs. Anderson to adjourn the May 11, 2023 regular meeting of the Bellbrook-Sugarcreek Board of Education.

Roll Call: ayes-five, nays-none, Motion carried.

The regular May 11, 2023 meeting of the Bellbrook-Sugarcreek Board of Education adjourned at 9:56 p.m.

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President

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Treasurer

**REPORTS AND ITEMS OF INFORMATION**

1. During Good News Recognition, President Mike Kinsey presented certificates to Class of 2023 Co-Valedictorians Daphne Le & Julia Wahl and Salutatorian Joshua Sahlbom; District retirees receiving plaques for their service included Susan Campbell (23 years), Lisa Dorn (16 years), Jeff Eckley (26 years), Sarah Henderson (34 years), Johnnie Roberts (30 years), Susan Seela (25 years), Deborah Sharrett (33 years), Alisa Tackett (29 years), and Eva Woeste (22 years). Belynda Frieden received recognition for her 50 years of service to the district; Communications Coordinator Henry Conte was heralded for his recent awards from the Ohio School Public Relations Association for Mark of Distinction in Writing, Mark of Excellence, and Video Award
2. Transportation Coordinator Lori Smith updated the board regarding bus safety and the status of new cameras.
3. Vice President Audra Dorn provided an update to Board Policy #5517.01.